

COURT SERVICES COMMITTEE
MINUTES
JANUARY 5, 2017
5:00 PM

PRESENT: John O'Neill – Chairman, Abe Forsyth, Tony DelGiorno, Pam Deppe, and Catie Sheehan

MEMBERS NOT PRESENT: Clyde Bunch

OTHERS: Mike Torchia, Lindsey Evans, David Durall, Paul Palazzolo, Suzann Maxheimer, & Mary Carter (secretary)

Chairman O'Neill called the meeting to order at 5:00 pm. Sheehan made a motion to approve the minutes from the December 1st and 13th meetings and Forsyth seconded. Motion carried (5-0).

Department Updates:

Court Administration: Suzann Maxheimer – nothing to report

Court Services: Mike Torchia presented:

- Approval to hire a Treatment Specialist at an annual salary of \$41,190.00 effective January 30, 2017. Previous employee left the payroll on December 30, 2016.
- Approval to hire a Treatment Specialist at an annual salary of \$41,190.00 effective February 27, 2017. Previous employee will leave the payroll on January 27, 2017.

DelGiorno made a motion to approve both hires & Sheehan seconded. Motion carried (5-0)

The average daily population for December was 10.03 and for the year was 13.26. Torchia said he is going to present an application to the Finance Committee to apply for a 3 year grant for 400k and matching funds will come out of the Drug Court fund.

Circuit Clerk: Paul & David presented:

- Approval to hire an Ordinance Violation Clerk at an annual salary of \$26,691.22 effective February 13, 2017. Previous employee left the payroll on December 30, 2016.
- Approval to hire a Part Time Traffic Court Clerk at an hourly salary of \$11.14 effective January 30, 2017. Previous employee left the payroll on December 16, 2016.

Sheehan made a motion to approve both hires & DelGiorno seconded. Motion carried (5-0)

Public Defender: Lindsey Evans presented:

- Approval to hire an Assistant Public Defender (part time) at an annual salary of \$32,895.00 effective January 16, 2017. Previous employee left the payroll on December 5, 2016.

Forsyth made a motion to approve & DelGiorno seconded. Motion carried (5-0)

The requisitions were reviewed and signed. Deppe made the motion for requisition approval and Sheehan seconded. Motion carried (5-0).

There was no old business or public comment. DelGiorno made the motion to adjourn, seconded by Forsyth. The motion carried (5-0) and the meeting was adjourned at 513pm.

APPROVED